

# Sample Resume

Address information

(111) 222-3333

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## POWER PLANT OPS, ELECTRICAL SYSTEMS MAINTENANCE, AND FACILITIES MANAGEMENT

*12 years of experience in power plant operations, electrical systems maintenance/safety, training, troubleshooting/repairs, project management, and installation/facilities management.*

- **Subject matter expert called upon to jump-start the Iraqi electrical infrastructure following an invasion.**
- **Initial responder to 9/11 attacks—reported to FEMA director on emergency power restoration to NYSE.**
- **Management of multi-million dollar contracts/budgets.**

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### EXPERIENCE

#### ***2006 – Present: Installation Manager, US Army, Kaiserslautern, Germany***

Facilities manager for 140 buildings and installation management for civil works. Installation supports over 3000 employees and houses approximately 800 people.

- Developed and implemented management systems for renovation projects involving \$1M.

#### ***2002 – 2006: Power Station Manager, Heidelberg, Germany***

Led 20-person team called to Iraq. Initial responder to the 2003 invasion. Deployed a 6 Megawatt power plant, associated substations, and distribution systems within a 2 week time period.

- Subject matter expert deployed to Hydroelectric Dam on the Euphrates River—Video Teleconferenced with stateside Corps of Engineers Hydro-Electric experts to repair a 200 Megawatt Hydro-Electric Power Plant—jump-started the Iraqi electrical infrastructure after invasion.
- Panel member for Corps of Engineers Disaster/Emergency Relief Power Restoration contract worth \$300M. Reviewed proposals and made recommendation for selection.

#### ***2000 – 2002: Operations Manager, US Army Corps of Engineers, Ft. Belvoir, VA***

Planned, organized, tracked, and coordinated numerous projects world-wide including 9/11 Pentagon/NYC power restoration efforts and Houston flood emergency power restoration. Organization was dispersed worldwide.

- Initial responder to NYC 9/11—selected and conducted assessments on the NYSE, NASDAQ, and American Mercantile Exchange; submitted report directly to FEMA Director who, in-turn, reported to the President.
- Forecasted and implemented annual operational budgets at approximately \$4M per year.

#### ***1998 – 2000: Technical Instructor, US Army Prime Power School, Ft. Belvoir, VA***

Developed and instructed various technical courses to include: Grounding Theory/Practices/Testing, Project Management, National Electric Code, Power Plant Troubleshooting Techniques, Transformer Theory/Testing, Cable Splicing/Testing, Circuit Breaker Testing, Motor/Generator Testing, and Disaster Relief Operations. Scheduled and planned course training, designed tests, conducted review boards, and reviewed current industry practices. Responsible for \$25,000 annual program budget.

#### ***1995 – 1998: Power Plant Electrician, US Army Corps of Engineers, Korea***

Performed all power plant and distribution systems electrical engineering apprenticeship functions with a concentration on substation maintenance, power plant operations and maintenance, protective relay maintenance and coordination, transformer and cable testing, and grounding surveys.

### EDUCATION

**Masters of Public Administration**, Bowie State University, 2007

**B.S. in Management**, University of Maryland, 2005

7 training courses spanning contracting, transformer testing, grounding theory and practices, protective relays, and substation maintenance.

Certified Army Instructor

U.S. Army Prime Power Production Course (52 week course)

Proficient—MS Windows 95/98/NT, MS Word, MS Excel, MS Power Point, MS Outlook