

Sample Résumé

Address, City, State 11111
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LOGISTICS and SUPPLY CHAIN MANAGEMENT EXPERT

9 years of solid experience in supply chain management, research, and project management.

- ◆ **Saved the Air Force in excess of \$388M since 2001 and going into 2009.**
 - ◆ **Directed cross-functional teams and researched/recommended DoD-wide policy changes.**
 - ◆ **Published expert on Interplanetary Supply Chain Management.**
 - ◆ **Reengineered process to increase efficiency and drive-up bottom-line savings/profits.**
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Education

Air Force Institute of Technology, Wright-Patterson, OH

- ◆ **Master of Science in Logistics Management**, March 2006, GPA: 3.82

Loyola University of Chicago, Chicago, IL

- ◆ **Bachelor of Science, Psychology**, January 1996, GPA: 3.34

Experience

Logistics Staff Officer

May 2006 – Present

Headquarters, Air Force Material Command, Wright-Patterson Air Force Base, OH

- ◆ Identified 160 core activities and associated resources for organizational realignment to streamline business mode—**on-target for savings of \$99M in FY08 and \$120M in FY09.**
- ◆ Directed cross-functional team of senior experts through strategic planning and implementation for new procurement enterprise in support of \$80M annual purchases.
- ◆ Researched and recommended policy changes for future DoD supply chain operations.

Student, Graduate School of Engineering and Management

Aug 2004 – May 2006

Air Force Institute of Technology, Wright-Patterson Air Force Base, OH

- ◆ Conducted research into application of industry concepts and standards in collaborative supply chain management to Air Force and DoD reparable supply chains.
- ◆ Investigated supply chain management inventory issues for interplanetary space travel.
- ◆ **Published “Analysis of Air Force Inventory Models for Application to an Interplanetary Supply Chain,” in Society of Logistics Engineers’ Logistics Spectrum, Jan-Mar 2007.**

Wholesale Logistics Program Manager

Sep 2001 – Aug 2004

Ogden Air Logistics Center, UT

- ◆ Supervised the planning and execution of multiple re-engineering projects to extend aircraft lifecycle; improved gearbox reliability and maintainability 300%, parts availability up 75%.
- ◆ **Reengineered supply chain processes** aging parts, improved customer response time 75%.
- ◆ Negotiated with supplier for solution to proprietary data rights issues—no schedule delay for \$150M upgrade program.
- ◆ Researched/Evaluated enterprise options for upgrading supply planning systems in support of the Center’s \$450M spares management programs—briefed senior leadership.
- ◆ Problem-solving skills revealed data system deficiencies, solution reduced backorders 35%.
- ◆ Collaborated with contractors for business process mapping—**saved 120 man-hours/\$150K.**

- ◆ Managed Just-In-Time supply program—98% on-time delivery rate; part defect rate reduced to less than 1%.

Base Supply Officer

Aug 1998 – Sep 2001

Mountain Home AFB, ID

- ◆ As executive staff officer, monitored communications, tasks and suspenses for 1400 personnel—ensured 100% accountability.
- ◆ Supervised 86 warehouse personnel; focused training efforts on process improvements—improved asset visibility by 75%.
- ◆ Budgeted for and purchased warehouse materiel-handling equipment to improve operations—**reduced safety-violation incidents by 33%**.
- ◆ Directed inventory management reconciliation—**adjusted \$168M in excess inventory**.

Formal Training

Air Mobility Operations Course

Logistics Readiness Officer Transportation Course

Logistics Readiness Officer Logistics Plans Course

AFMC Supply Chain Management Course

Acquisition Logistics Fundamentals

Fundamentals of Systems Acquisition Management

AF Supply/Fuels Officer Course

Certifications

Acquisition Professional Development (APDP) Level I Cert for Acquisition Logistics

Professional Development (APDP) Level I Cert for **Program Management**