

# Sample Résumé Enhancement—After

Address

Phone number / Email address

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## OPERATIONS/PLANT MANAGEMENT PROFESSIONAL and EXPERIENCED INSTRUCTOR

*Specializing in the Generation and Distribution of Electrical Power.*

- *Experienced in nuclear power plant operations*
  - *Electrical motors and generators*
  - *Electrical theory*
  - *Programmable Logic Controllers (PLCs) on nuclear-powered submarines*
  - *Troubleshooting, maintenance, and engineering administration*
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**EMPLOYMENT:** United States Navy, Norfolk, VA, 2000-Present

### Senior Electrician

01/05-10/06

*USS Norfolk (SSN 714), Norfolk, VA*

Responsible for the supervision, training, and operation of the Electrical Division consisting of 18 personnel. Scheduled all secondary systems maintenance using a software management tool and the Preventative Maintenance Program. Conducted classroom and on-the-job training in all aspects of Nuclear Engineering. Used PowerPoint presentations and Excel spreadsheets, wrote and graded exams, and prepared training reports. As a skilled technician, completed several mission critical repairs in a timely manner allowing the boat to remain on station.

- **Headed the inspection and quality assurance teams** during an arduous depot modernization period in which all electrical systems were disassembled and inspected.
- Qualified senior-in-rate within three months—most qualify within six to twelve.

### Staff Instructor

2/02-01/05

*Naval Nuclear Power Training Unit, Charleston, SC*

Maintained, repaired, and operated the Electrical Distribution System on a submarine platform in accordance with safety systems required by NRC for shore based reactor plants. Served as the Physical Fitness Coordinator for the crew as a collateral duty.

- **Instructed over 1,000 students** in various subjects including: Thermodynamics, Physics, Electrical Theory, AC/DC Motor/Generator Theory, Chemistry, Radcon, Circuit Breakers, Reactor Principles, Reactor Construction, Metallurgy, and Mechanical Theory.
- C.P.R. and Basic First Aid certified.
- Qualified Class IV Asbestos and senior-in-rate watch-station Shutdown Reactor Operator.

## TRAINING

Nuclear Field “A” School

- Hands-on training in electrical systems and theory.

Naval Nuclear Power School

- Six months of intensive classroom training on Chemistry, Thermodynamics, Physics, Electrical Engineering, Radiation Control, Nuclear Reactor design and principles, and Mechanics/Materials.

Naval Nuclear Power Training Unit

- Six months of hands-on, prototype training on nuclear reactor operation, systems, and maintenance.

Naval Quality Assurance School

Primary Leadership Development Program

42G Mechanical and Motor/Generator Maintenance

## EDUCATION

**BS in Electrical Engineering Technology**, Old Dominion University, Norfolk, VA, 2006